

**Arts and Basics for Children**  
**Application Information**  
Jaime Bunnell, Director

We are a cultural arts based pre-school program that was started in 1981. We are located at the Congregational Church of Christ on the lower level (400 West Radiance Drive, Greensboro).

Classes begin promptly at 9am and pick up is at Noon. Early morning drop off begins at 7:30am- for no additional fee. The monthly tuition is \$310 .There is an extended day program available from Noon until 2pm Monday through Friday for an additional \$11 per day (\$19 for two children).

Our program for two, three, four, and five year olds consists of a basic and time tested classroom design. It also includes an enriched program in the arts. We help to reinforce children's good manners and positive behaviors while at school. Emphasis is placed on the effective development of social and communication skills that will assist the child to become a well-rounded individual.

Applicants are strongly encouraged to make an appointment to visit our school and meet our teachers and students.

Please contact Jaime Bunnell for more information and to schedule an appointment by phone 336.655.9536 or email [jaimelovesed@yahoo.com](mailto:jaimelovesed@yahoo.com)

## **Arts and Basics for Children General Information**

We look forward to a new academic year! ABC will open for the semester on \_\_\_\_\_ . Our plans for each group will create a warm and accepting environment through which children can discover who they are and that they are special individuals, while learning a lot every day!

### **PLEASE READ AND KEEP FOR YOUR REFERENCE...**

- ❖ The students are greeted daily as they enter through the double doors next to the playground. Classes begin at 9am; **please have your children in the building no later than 8:45am**. This allows them to place their things at their cubbie before class begins and not start the day in a rush.
- ❖ The students are released out to you at Noon or 2pm. Please wait outside for your child.
- ❖ Please do not use your cell phone during drop off or pick up.
- ❖ Pick up time is Noon or 2pm, if you arrive after 12:10pm or 2:10pm you will be charged a \$10 late fee.
- ❖ Our program is nine months of the year. The same tuition is due every month. We will offer an optional summer program.
- ❖ Tuition is due by the 1<sup>st</sup> and LATE on the 6<sup>th</sup>. If paying on the 6<sup>th</sup> or after- include a \$20 late fee if after the 10<sup>th</sup> include a \$40 fee. If your child is taken out of ABC after a new month has begun the entire months tuition is due.
- ❖ If your child or you are having a hard time separating, you are highly encouraged to leave your child with a staff member. This makes the transition easier on everyone.
- ❖ Toys from home should NOT be brought to school, except on Mondays for Show and Tell. (No weapons)
- ❖ Please inform a staff member on days when someone other than parents will be picking up your child. Photo ID will be required to pick up- at least the first time.
- ❖ A snack is provided every morning by ABC.
- ❖ Parents are encouraged to bring a snack for the school to help celebrate their child's birthday. Please nothing with icing. Birthdays during summer or breaks may be celebrated whenever you'd like. Please inform a teacher when you plan to bring it in.
- ❖ Please do not throw away items that can be used by the school. Example- art items, toys, books, especially 'big room' toys.
- ❖ As parents, you are invited to visit anytime to observe our activities. Please make every effort not to disturb your child or our routine and activities.
- ❖ Every child (all ages) is required to have a change of clothes in their cubbie. If needed, please place diapers/pull-ups and wipes in cubbie.
- ❖ **Most importantly please remember that if your child has had a fever or vomited- they need to remain out of school at least 24 hours. This is also the case of anything that is considered to be contagious. Please think about how you would feel if someone sent their sick child to school around your child who is well.**

## **Arts and Basics for Children Lunch Bunch Information**

We are pleased to offer an extended day program, Lunch Bunch.

It is available Monday through Friday, unless otherwise posted.

It is from Noon until 2pm. It begins the first day of school.

Your child will need to bring a ready to eat lunch, nothing to be heated. Including a drink (no glass bottles), flatware, and napkins.

The pick up time is 2pm, please be prompt. All teachers have children to pick up or other afternoon activities and have to leave by 2:10pm. If you pick up your child after 2:10pm, there is a \$10 late fee; it is charged every time that you are late.

The price is \$11 per day and \$19 per day for two children from the same family.

You will need to pay in advance by the day, week, or month. All balances will need to be paid no later than the Friday of the week which they occurred. If you pay in advance we will be happy to credit your account if your child does not stay on a day that you have already paid for.

Please sign your child in on the lunch bunch sheet if they are staying.

## **Arts and Basics for Children Inclement Weather Policy**

Arts and Basics for Children will follow the Guilford County Schools inclement weather closings and delays.

If GCS are closed- we are closed.

If GCS are delayed- we are delayed;  
our delay time starts from 7:30am.  
A two hour delay means that we OPEN for drop off at 9:30am.

**Please tune to your local news stations for the GCS information.  
Or we will update the Arts and Basics Facebook page**

If any inclement weather begins after our school day has started we will remain in school until noon. However there will be NO lunch bunch on these days, for the safety of everyone. If you would like to pick up your child early on these days, you are more than welcome to. We will call lunch bunch parents to inform them of the change of plans.

Please feel free to call Mrs. Bunnell with any questions about the closings or delays at 655.9536.

## **Arts and Basics for Children Violin Lesson Information**

Each student at ABC receives one violin lesson per week.

There is no additional cost for the lessons.

Each Duck and Fish student is required to have a violin that is the correct size in order to perform in the winter and spring program.

At the beginning of the year, you will be given an opportunity to sign up for a time that your child will have their lesson. You are invited to attend some or all of the lessons, but you do not have to attend. Please sign up for a realistic time that you know your child will be at school. (Ex: Do not sign up for an 8am lesson, when your child is not at school before 8:30am)

Please also understand that we would love the students to practice at home, even if nothing more than rest position, front, and flip. The more they practice with the instrument the more comfortable they will be with it and the more they will enjoy it.

ABC uses Artley Violins as our rental company. In the fall, Mrs. Fox will size all the ducks and fish. Each parent will have the option to use Artley or get a violin from another source. If you get the violin on your own, please make sure that it is the appropriate size for your child.

If you choose to use Artley Violins, they will drop off the violins at ABC and we will distribute them. At the end of the year we will return them to Artley for you, unless you make arrangements to keep them for private lessons over the summer.

The cost of the 9 month violin rental from Artley is about \$140.

Leading up to the winter and spring programs, we will keep all the violins locked up at ABC, to ensure that everyone has one for program practice and the program.

If you have questions, please ask Mrs. Bunnell.

## **Directions to Arts and Basics for Children**

We are located at 400 West Radiance Drive in the Congregational United Church of Christ Building.

**If you are coming from Friendly Avenue** (headed downtown) then you will come Radiance Drive (just before The Mad Hatter Restaurant) Turn Left at the light.

You will need to turn Left again to get to the church.

Just before you come to the church there will be a 'cut through' paved drive on the Right that will cross you over to the other side of the church. (If you miss the driveway you may go to the end of the street, make a right and then the next right onto East Radiance)

On this side of the church is the parking lot and playground.

We are the set of double white doors next to the playground. Our doors will be locked so please ring the doorbell to the left or call me.

**If you are coming from Battleground Ave / Westover Terrace**

(headed towards UNCG) cross over Benjamin Parkway and take the very next exit onto Friendly Avenue.

Before you get to Friendly Avenue you will see the church at the top of the curve.

Turn Right onto the FIRST Radiance Drive- to the right hand side of the church.

On this side of the church is the parking lot and playground.

We are the set of double white doors next to the playground. Our doors will be locked so please ring the doorbell to the left or call me.

**If you are coming from Bryan Boulevard / Benjamin Parkway**

(headed downtown) then you will take a Right at the intersection of Westover Terrace / Aycock Street.

Take the very next exit onto Friendly Avenue.

Before you get to Friendly Avenue you will see the church at the top of the curve.

Turn Right onto the FIRST Radiance Drive- to the right hand side of the church.

On this side of the church is the parking lot and playground.

We are the set of double white doors next to the playground. Our doors will be locked so please ring the doorbell to the left or call me.